

Smoke-Free Environment Policy

Policy	AJF-HSB-HSP-05 - Smoke-Free Environment Policy	
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Distribution: <ul style="list-style-type: none"> All staff, students, parents. School drivers, cleaners, contractors, and external service providers. 		

Version	Date	Comments	Author
01	May 2025	Created and reviewed	A. Dr. Antoinette C. Brown and SLT

Ajyal International School – Al Falah

Smoke-Free Environment Policy

1. Purpose

Ajyal International School – Al Falah is committed to providing a safe, healthy, and supportive learning environment for all students, staff, and visitors. In alignment with ADEK's *Guide to Drugs Prevention in the School Environment*, this policy establishes a **strict smoke-free standard** across all school premises and transportation services.

2. Policy Statement

The school is a **100% smoke-free zone**. Smoking, vaping, or the use of any tobacco or nicotine products is **strictly prohibited** in all areas of the school campus and on all school buses. This rule applies to:

- All staff, students, parents, and visitors.
- School drivers, cleaners, contractors, and external service providers.

No-smoking signage is clearly displayed at every entrance, in staff areas, and in parking zones to reinforce awareness and compliance.

3. Scope

This policy applies to:

- All school buildings, classrooms, playgrounds, and facilities.
- Parking areas, walkways, and outdoor spaces within the school grounds.
- All school-owned or leased vehicles, including buses used for student transport and school events.

4. Responsibilities

- **All staff** are expected to model positive behavior and ensure compliance within their areas.
- **The HSE Officer and HR Department** are responsible for monitoring adherence to this policy and maintaining related documentation.

- **Bus supervisors and drivers** must ensure that buses remain smoke-free at all times.
- **Visitors and parents** are expected to comply with this policy during all visits and events on school property.

5. Implementation Measures

- “No Smoking” and “No Vaping” signs are installed in all designated areas.
- The policy is included in the Staff Code of Conduct *and Parent Handbook*.
- All staff, drivers, and cleaners must sign a **No-Smoking Declaration** confirming their commitment to this policy.
- Violations of this policy will result in disciplinary action as per school and ADEK regulations.

6. Review

This policy will be reviewed annually by the Health & Safety Committee to ensure ongoing compliance with ADEK regulations and to promote a safe, smoke-free school environment for all.

References

This declaration is issued in accordance with:

- *ADEK Guide to Drugs Prevention in the School Environment*
- *Ajyal International School – Al Falah Parent Handbook (2025)*
- *Ajyal International School – Al Falah Staff Code of Conduct (2025)*