

Date: August 26<sup>th</sup>, 2022

التاريخ: 26 أغسطس 2022

Circular No:3 / AY 2022-2023  
Subject: School Transportation

Dear Parents,

Our school **buses will operate** on Tuesday, August 30<sup>th</sup>, 2022, for the afternoon drop-off of all students that are registered for bus transportation. Seats are only available when paid in advance.

On Monday August 29<sup>th</sup>, 2022, **parents are kindly requested to drop off** and pick up their children. On Tuesday, August 30<sup>th</sup>, 2022, **parents will only** drop their children at the school.

During the academic year, all buses will depart at 2:10 p.m. from Monday to Thursday for K-12 students who registered for bus transportation.

On Fridays, all buses will depart at 12:00 p.m. for K-12 students.

Please note that once parents have registered for a specific location on our school buses, requests to change locations will not be allowed. The reason is that the school, and all bus students will be registration on the **DOT Salama safety system that cannot be altered**. Parents are requested to ensure that their children are punctual during bus pick-up scheduled timings. Buses are not allowed to wait more than two minutes when picking-up students.

If parents do not want to make use bus transportation on any day of the week, they **MUST inform the school's receptionist by 10:00 a.m.** of their intention to fetch their child (ren). If parents call the school **after 10:00 a.m.**, and later, their children will not be taken off the buses due to the school's internal organisation and safety regulations. Students' academic progress is our priority, therefore, **early leave requests for students will not be allowed**. Parents are urged to make doctor and business appointments after school.

Transportation Departments Contact:

Mr. Ahmed Al Qadi

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Ms. Amna Khaled

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School Reception:

02 2034 501 - 02 2034 502 - 02 2034 503

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Yours sincerely,

Antoinette Brown

Principal Director



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مع فائق الاحترام والتقدير،

أنطوانيت براون

مديرة المدرسة

