

# AJYAL AL FALAH

## PARENT HANDBOOK







## PARENT SUPPORT AND AGREEMENTS

Research shows that students are much more successful when their parents are involved with their learning. To develop a close team that works together to provide a safe, respectful, and supportive learning environment for all the students at Ajyal Al Falah, parents are asked to please note the following expectations/suggestions on how you can help your children at home.

As a member of the Ajyal Al Falah community, I will:

- Read and support all the procedures and expectations in this handbook, making sure everyone in the family understands.
- Honor my financial commitment to my child's education on time.
- Remain informed by going directly to the teacher with questions. If I am not satisfied with the meeting, I will respect the process of communication within the school community:
  1. Teacher
  2. Head of Department
  3. Assistant Principal
  4. Principal
  5. Head of School
- Speak with all Ajyal Al Falah community members calmly and respectfully.
- Never strike a child or adult on the school campus
- Never address or discipline another child on the school campus
- Never visit a classroom without proper authorization

To support my children's learning, I will:

- Ensure my children arrive and are collected on time
- Regulate how time is spent after school
- Monitor leisure time and TV/internet use
- Provide my children with a study area
- Expect my children, with assistance, to do their own work. I understand that if someone else does their work, they will not master the concepts and will not be confident students
- Ensure that home learning is done
- Read all communications, newsletters, and class DoJo Parents Portal
- Attend parent conferences
- Support the teachers and respect their privacy
- Help my children learn to be accountable instead of allowing them to make excuses or blame others
- Always sign students out at the office for medical appointments
- Follow all traffic and campus security instructions given by the Security guards
- Encourage my children to maintain a healthy lifestyle (diet, hygiene, sleep, exercise)
- Ensure that my children bring healthy snacks and never bring sweets, chocolates and, fizzy drinks, etc. to school



# ACKNOWLEDGEMENT OF POLICIES AND EXPECTATIONS

## School Year 2024-25

The Ajyal Al Falah staff will review selected sections of this handbook together throughout the year. In addition, parents must be familiar with the entire handbook and review pertinent information with their child to understand the available school resources and to reinforce expectations as reflected in the school's rules, policies, and programs. We want to emphasize that our rules and policies are based on the Ajyal attributes which assist our students in becoming:

- Respectful
- Confident
- Responsible
- Reflective
- Honest
- Innovators
- Engaged

**THIS FORM WILL BE SENT TO ALL PARENTS. PLEASE READ, SIGN AND RETURN TO YOUR CHILD'S CLASSROOM/FORM TEACHER**

A partnership between home and school helps ensure a successful school year. We appreciate that you took the time to review the handbook and to become familiar with our expectations. If you have any questions, comments, suggestions, or concerns, please do not hesitate to contact your child's teacher, appropriate Coordinator, or School Principal.

Please return this signed page to your child's classroom/form teacher by October 2024

Thank you.

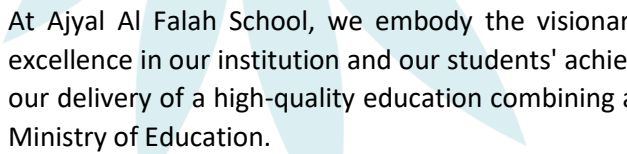
Student's Name: \_\_\_\_\_

Grade/Section: \_\_\_\_\_

Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_



At Ajyal Al Falah School, we embody the visionary spirit of our dynamic U.A.E. leaders, striving relentlessly for excellence in our institution and our students' achievements. Our commitment to academic excellence is reflected in our delivery of a high-quality education combining a rigorous interdisciplinary curriculum from the U.S. and the UAE Ministry of Education.

This curriculum creates a vibrant, student-centred learning environment where health and safety are paramount. We emphasize strong moral and Islamic values, celebrating cultural traditions and fostering a deep national identity. Respect, collaboration, and inclusivity are the cornerstones of our educational ethos.

At Ajyal Al Falah, we pride ourselves on maintaining high academic standards and fostering a rich tapestry of essential values that shape our students into conscientious and responsible individuals. We emphasize the importance of courtesy, respect, consideration, good behavior, and personal accountability, forming the foundation for a nurturing learning environment.

Our comprehensive language programs are designed to present a stimulating challenge, offering robust support in English, Arabic, French, and German. This diverse curriculum ensures that students achieve and excel in their language proficiency, equipping them with vital communication skills needed in today's globalized world.

Central to our educational philosophy is a dedicated team of motivated staff who deliver relevant and engaging content tailored to each student's unique needs. By collaborating closely with parents and the wider community, we create an inclusive atmosphere where students are encouraged to unleash their full potential and strive for academic excellence.

At Ajyal Al Falah, our students are the heart and soul of our school community. We celebrate academic achievements and believe in nurturing a joyful and balanced school experience. We encourage our students to immerse themselves in diverse activities, events, and extracurricular programs that enrich their development.

Our vision remains focused on preparing students for college and fulfilling careers. We are committed to cultivating critical thinkers, proactive problem-solvers, curious readers, proficient writers, scientists, and meticulous designers and researchers.


In an ever-evolving technological landscape, we understand the necessity of equipping our students with skills that extend beyond the classroom. We aim to inspire them to become productive citizens and future leaders ready to navigate and contribute to the complexities of a global economy, innovation, and sustainability.

We eagerly anticipate meeting all prospective families and invite parents to join us in shaping the future of our students. Together, we can explore the abundant opportunities available at Ajyal International School, Al Falah, and work towards fostering a thriving educational journey for all.

Dr. Antoinette C. Brown

Principal Director

Ajyal International School - Al Falah



## Our Mission and Vision

### Our Mission

To be a learning-centred educational institution.

To provide world-class, international education opportunities to Emirati and expatriate students that meet international standards while being cognisant of the local culture, values, and traditions.

To provide the UAE with the next generation of STEM practitioners.

To provide the U.A.E. with well-qualified citizens equipped with core competencies such as collaboration, digital literacy, programming, robotics, critical thinking, and problem-solving skills that will help students thrive and contribute in today's ever-changing global economy.

To develop national identity, fostering and establishing national loyalty towards the UAE among all students.

To provide the UAE with citizens who embrace rapid economic development and internationalization and recognise the value of celebrating, understanding, and valuing Emirati history, culture, and values.

To develop global citizens who value the Arabic language, Islamic education, and the UAE's history, culture, and traditions.

Through effective curriculum management, the school day, events, visits, and engagement with the Mothers' Council and Board of Trustees, Ajyal International School, Al Falah, ensure that all students profoundly understand UAE history, culture, and traditions. a Ajyal International School, Al Falah ensures the 'My Identity' programme is fully embedded in all aspects of the curriculum and commits to ensuring the Moral Education curriculum is delivered across all year groups, recognizing the importance of moral education and personal and social development for all students.

### Our Vision

Ajyal International School—Al Falah's vision is to contribute to human capital development in Abu Dhabi by providing affordable, high-quality education that results in outstanding individual progress and attainment.

Ajyal International School—Al Falah serves the community by offering a high-quality 21st-century learning experience that educates and informs students. It provides the Emirate of Abu Dhabi with its next generation of inventors, creators, physicists, chemists, engineers, and scholars.

The school's mission gives the organization a sense of purpose as it seeks to impact its community.

## SCHOOL LEADERSHIP

Dear Parents,

We extend a warm welcome from the Ajyal Al Falah Leadership team.

The class teacher assigned to your child is the primary point of contact; however, the broader team is also available to provide support.

You may reach us directly via the email addresses provided, or you can contact us through the Personal Assistant to the Principal.

<b>Role</b>	<b>Name</b>	<b>Contact</b>
<b>Principal</b>	<b>Dr Antoinette Brown</b>	<b>antoinette.brown@ajyalfalah.sch.ae</b>
<b>Deputy Principal Elementary</b>	<b>Nicola AlMazrouei</b>	<b>nicola.almazrouei@ajyalfalah.sch.ae</b>
<b>Deputy Principal Middle/High</b>	<b>Maria Martin</b>	<b>maria.martin@ajyalfalah.sch.ae</b>
<b>Head of Kindergarten</b>	<b>Najah El Khodr</b>	<b>najah.elkhodr@ajyalfalah.sch.ae</b>
<b>Head of Arabic</b>	<b>Rami Al Sabbagh</b>	<b>rami.alsabbagh@ajyalfalah.sch.ae</b>
<b>Assistant Principal Elementary - Maths/Science</b>	<b>Damien Bourke</b>	<b>damien.bourke@ajyalfalah.sch.ae</b>
<b>Assistant Principal Elementary- ELA/Social Studies</b>	<b>Shaun Hogan</b>	<b>shaun.hogan@ajyalfalah.sch.ae</b>
<b>Assistant Principal Middle and High School</b>	<b>Fatma Zohra</b>	<b>fatma.zohra@ajyalfalah.sch.ae</b>
<b>Principal Assistant and Parents Liaison</b>	<b>Samira Youssfi</b>	<b>samira.youssfi@ajyalfalah.sch.ae</b>
<b>Accounts</b>	<b>Jahabar Sadik Abdullah</b>	<b>accounts@ajyalfalah.sch.ae</b>
<b>Registrar</b>	<b>Lamya Merheby</b>	<b>registrar@ajyalfalah.sch.ae</b>
<b>Reception</b>		<b>reception@ajyalfalah.sch.ae</b>





## COMMUNICATION WITH PARENTS

The Ajyal Al Falah School values its partnership with parents, and as such, a wide variety of communication means are regularly used to foster constructive dialogue between school and home. Communication means may include homework diaries, letters, newsletters, SMS, phone calls, emails, parent evenings, Orison Parents' Portal, website and Class Dojo. Hence, parents are regularly informed about their children's educational and social activities and are encouraged to provide the school with their feedback, opinions, and suggestions whenever needed.

### CHAIN OF COMMUNICATION

We believe that open, consistent, and ongoing communication is essential for a healthy partnership between parents and the school. For this purpose, we recommend that parents regularly review all circulars, newsletters, etc., and promptly contact the school when a concern arises. In most cases, early communication and intervention ensure that solutions are efficiently found and implemented in the best interest of the students.

Parents and students are asked to respect the following communication chain when following up on a classroom question or concern.

Teacher > Coordinator OR Head of Department > Assistant Principal > Principal

### APPOINTMENTS

At Ajyal Al Falah, we pride ourselves on the level of service offered to parents. We realise that, as a parent, you are often very busy with only limited time available. To assist you in this matter, we recommend you first call the reception team and make an appointment to ensure that the person you wish to speak with is available.

Should you wish to meet with a teacher, a senior staff member may be present if required to ensure that the meeting outcomes are fully understood and any action decided upon is put into place as soon as possible. Please do not engage teaching staff casually or telephone staff directly. Minutes will be taken at all meetings. A translator is available on request. Each teacher has a school email address for easy communication with parents; please get in touch with the PA to the Principal, or the reception team to obtain the required email address.





## PARENT INFORMATION EVENINGS

We host coffee mornings and parent information events throughout the year to inform parents about our curriculum, teaching methods, and student progress. These sessions also help parents address their children's emotional barriers. Various senior leaders, counsellors, and coordinators from the school lead these events. We advertise them in advance, allowing parents to plan their attendance for evening and daytime sessions. We encourage parents to regularly check Class DoJo and their emails for updates on these important events.

	TERM 1	TERM 2	TERM 3
Pre-KG to Grade 12	Parent/Teacher Conferences	Parent/Teacher Conferences	Parent/Teacher Conferences

Parents may be contacted and asked to attend additional meetings throughout the school year to discuss their child's progress and/or behavioural concerns.

Parents must also contact the school and inform us of any circumstances affecting their child's behaviour or performance.



## ADMISSION POLICY AND PROCEDURE

Ajyal enrolls students, regardless of gender, nationality, religion, or race, who demonstrate the ability and willingness to participate successfully in the parameters defined and the expectations required in an enriched American curriculum.

Ajyal appoints fully qualified and experienced staff who teach according to the American curriculum's academic standards while attending to our students' social and emotional needs. However, Ajyal cannot admit students with severe inclusion needs and those who demonstrate behavioural issues that interrupt the learning of others in the regular classroom setting.

The Admissions Team determines the acceptance or denial of an applicant based on previous school records and the placement assessment at the time of application to determine whether a student is likely to succeed within the AIS program provided. Should it become evident after admission that pertinent information or records were withheld, immediate withdrawal of enrolment may be required. The Principal and Head of School are the final authorities regarding the acceptance or denial of an applicant.

### **Transfer Certificates**

Students from Grade 2 and up are required to present a Transfer Certificate from their previous school. This is a UAE regulation.

### **Registration Requirements**

School reports of the last three years before admission and the contact details of the former school must be submitted to the Registrar. Parents will then be contacted to make an appointment for an admissions assessment.. Only upon invitation and approval of the Admissions Team is a student fully enrolled for participation.

### **Student Placement**

The Admissions Team determines the acceptance and placement of students for a specific grade level section. AIS procedures for student placement are based upon our goals to:

- Promote student achievement and academic excellence for all students.
- Promote the discovery and aspiration of a student's special area of excellence.
- Provide students with opportunities to make a difference in the lives of others.

Student placements aim to maintain a heterogeneous balance across the sections by providing a variety of demographic, academic and social balance as much as possible. Parent requests for student placement with a specific teacher are not accepted for new or returning students. The Principal and Deputy Principal are responsible for class placements. Requests due to emotional barriers will be considered but do not have priority over balancing classes for effective learning and teaching needs.

## Withdrawal Procedures

Parents need to notify the Principal, the registrar at the Admissions Office and the class teacher of the expected withdrawal date as soon as possible. This permits a team of personnel adequate time to prepare student records for exit. Parents will need to complete a withdrawal form at the Registrar's Office. This will begin the clearing process and final paperwork. A two-week notification is necessary before any holiday, especially at the year's end.

The school registrar coordinates the gathering of appropriate records and ensures that the accounts, Principal, and counsellors have cleared the student's withdrawal. Parents will be notified of outstanding books, fees and/or fines. The school does not release report cards and other records until all items are cleared. Parents who wish to hand carry their student's records to the next school may do so. Kindly be reminded that records cannot be released.





## Student's Photos Release Policy

The Ajyal Al Falah School website, social media, pamphlets, branding, and advertisements are tools for communicating with school families, teachers, prospective students, and the larger community. To enhance this experience, we use photos, video clips, or audio records to show the students' and families' involvement in various activities. In addition, there may be times when special permission is sought for more prominent publications. Photo sharing on the school website is as public as any social media platform.

In order for students' images to appear on the Ajyal Al Falah School's website or any of the above publications, we must obtain parental permission. Initial parental permission is granted upon admission. With Kindergarten or Elementary entry-level, initial photo permission is used up to Grade 5. From Grade 6 onwards, parents are requested to give annual photo release permission.

### Important Notes:

- Group photos of students without references to names may be published without parental permission; however, we will not publish any individual student's photos without the initial parents' permission granted upon admission.
- If we do not receive the parental permission form back, we will consider this approved and have the right to publish as above.
- Any image published online can be copied and redistributed without the knowledge of the person who uploaded it. Once published, we may not be able to retrieve or delete images if consent is withdrawn after publishing.

Ajyal Al Falah School uses G Suite for Education, and we require your permission to provide and manage a G Suite account for your child. G Suite for Education is a set of educational productivity tools from Google that includes but is not limited to Gmail, Calendar, Docs, and Classroom. At Ajyal Al Falah, students use their G Suite accounts to complete assignments, communicate with teachers, and sign into Chromebooks. We have documents in English and Arabic with the full scope and details of what Google can and cannot do with your child's personal information. You will be provided this information with your admissions paperwork.

## Tuition and Fees

The fee structure for the academic year 2024-25 is as follows:

Grade	Tuition Fees	Book	Total	Registration	Term 1 with Book Fees	Term 2	Term 3
Pre-KG	22,340	1,090	23,430	1,110	8,920	6,700	6,700
KG1	22,340	1,090	23,430	1,110	8,920	6,700	6,700
KG2	22,340	1,260	23,600	1,110	9,090	6,700	6,700
Grade 1	30,710	1,210	31,920	1,530	11,990	9,200	9,200
Grade 2	30,710	1,250	31,960	1,530	12,030	9,200	9,200
Grade 3	30,710	1,070	31,780	1,530	11,850	9,200	9,200
Grade 4	30,710	1,240	31,950	1,530	12,020	9,200	9,200
Grade 5	36,860	1,440	38,300	1,840	14,460	11,000	11,000
Grade 6	36,860	2,050	38,910	1,840	15,070	11,000	11,000
Grade 7	41,330	2,510	43,840	2,060	16,980	12,400	12,400
Grade 8	41,330	2,490	43,820	2,060	16,960	12,400	12,400
Grade 9	41,330	2,430	43,760	2,060	16,900	12,400	12,400
Grade 10	44,680	3,110	47,790	2,230	18,760	13,400	13,400
Grade 11	44,680	2,620	47,300	2,230	18,270	13,400	13,400
Grade 12	44,680	2,800	47,480	2,230	18,450	13,400	13,400

## Tuition, and Fees, and Payments

### Notes:

- To secure a place for your child, you will be kindly requested to pay 5% (AED 1900—One Thousand Nine Hundred Dirhams Only) of the School fees deposit as registration fees within 2 working days; the 5% amount will be deducted from Term 1 fees.
- A registration fee deposit (5% of the total tuition fees for each grade) must be paid after a successful assessment. This deposit will be deducted from the school's annual tuition fees.
- School Bus Transportation Fee of AED 4,575 / per year.
- If the seat is not taken up subsequently, a part of the registration fees is refundable if the school is informed before August 10th.
- Term fees are payable before the term starts. Otherwise, seats cannot be guaranteed.
- Full Year Bus Fees are paid along with First Term fees.
- The school uniform can be purchased from the Uniform Shop, which is located within the school. Contact details: 02 - 2034507.
- School timing is (07:45 a.m. – 13:00 for KG and 07:45 – 15:00 for Elementary and Middle school). Bus transportation is offered on a first-come, first-serve basis.
- Students with outstanding fee balances will not be re-enrolled for the next academic year until the full amount of arrears is paid.
- In case of the parent's employers or any other party paying the tuition fees directly to the school on behalf of the parent, an E-form needs to be completed ("Employment Undertaking Form")

## Terms and Conditions of Student's Transportation



### **Bus fee payments:**

The school's bus transportation is outsourced; therefore, the transportation fee is charged for ten months in an academic year and must be paid before the beginning of the academic year. Students cannot board the bus if their fees are not paid in full. If the transport fee is not paid by the 10th of the first month of the academic year, the bus service will not be available from the next day.

### **Transportation discontinuation:**

Bus services will be discontinued only at the end of the academic year. No refund will be permitted for any unexpired portion of the year.

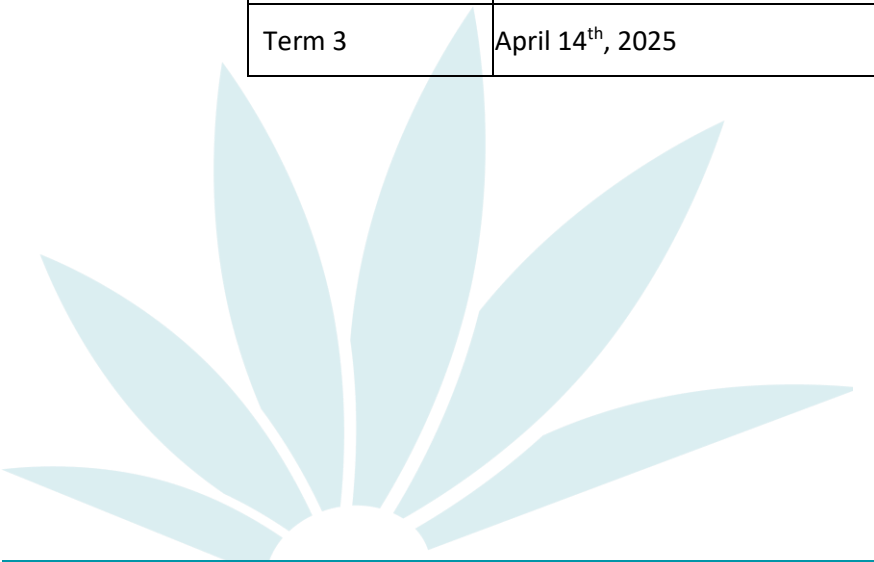
In case of cancellation, parents must submit a letter to the accounting department before September 10th, 2024, to claim a refund. Any application for a refund of bus transportation fees after September 10th, 2024, will not be approved.

## **ACADEMIC CALENDAR 2024-25**

The school follows a yearly calendar that meets the requirements/deadlines of the examination timetable and recognizes the established holiday dates in Qatar.

The following chart identifies our three terms.

<b>Term</b>	<b>Begins</b>	<b>Ends</b>
Term 1	August 26 <sup>th</sup> , 2024	December 13 <sup>th</sup> , 2024
Term 2	January 6 <sup>th</sup> , 2025	March 21 <sup>st</sup> , 2025
Term 3	April 14 <sup>th</sup> , 2025	July 4 <sup>th</sup> , 2025



## Daily Routine

\*Times may vary depending on the year group due to staggered breaks.

07:30	The gate opens for all students
07:40	The National Anthem and Assembly
07:45	Lesson 1
08:25	Lesson 2
09:05	Break
09:35	Lesson 3
10:15	Lesson 4
10:55	Lesson 5
11:35	Lesson 6
12:15	Lunch
12:45	Lesson 7
13:25	Lesson 8
14:30	End of the school day
15:00—16:00	Extra-Curricular Activities

## School Timings

### Monday to Thursday:

- 7:30 a.m. Entrance doors will open.

Students must be at the school at 7:45 a.m. to attend assemblies and to sing the National Anthem. Lateness will not be tolerated.

- 8:10 a.m. All doors around the school will be closed.
- 2:20 p.m. School buses will depart.
- 2:30 p.m. End of the school day; gates will open for car students.

### Friday:

- 7:30 a.m. Entrance doors will open
- 12:00 End of the school day: gates will open

Please use the parking slots at the back of the gymnasium and at the gates for the grades indicated in the kindergarten and at gates B, C, D, and E to drop off and pick up your children.

*Students are not allowed to enter the school through the main reception doors.*



## Transportation

The school provides bus service for families wanting their children/ren to be transported to and from school by bus. To find out more about Bus routes, costs, policies, safety procedures, etc., please get in touch with the school main office for further information (Tel. no: 02 2034500)

All students beginning with Pre-KG are permitted to travel on school buses. We aim to provide a safe, reliable, and efficient school bus service. Each bus has a Driver and a Bus Monitor. The bus should not leave without both members of the team. Bus monitors are always in mobile phone contact with the school.

Children are expected to show respect to both members of the bus team.

All buses are air-conditioned and have seat belts. Children are expected to wear seat belts on a bus. Bus Monitors are required to ensure they are fastened safely when leaving home, going on a school trip, or leaving school. Children are not permitted to unbuckle during the journey. All buses are installed with SALAMA GPS and an Electronic Attendance System, which monitors students' movement daily when they board and depart the buses. All buses also have purpose-built, durable, and tamper-proof Digital Video Recorders.

### Leaving Home

You will be given a pick-up schedule. Please make sure your child is ready and waiting for the bus. If you are late, then everyone on that route will be late. Bus monitors will log the time your child gets on the bus.

### Arrival at School

Buses arrive at the side of the school. They will start arriving at 07.30. The bus monitor walks all Pre-KG to KG2 children to their classrooms. Children in Grades 1 to 5 walk to their rooms independently.

### Departure from School

Buses depart at 2:20 p.m. Monday through Thursday and 12:00 Friday. Upon arrival at the allocated drop-off point, an adult must meet all students. If an adult isn't there to pick up the child, the child is brought back to the school, where the parents will be called and asked to collect them.

### SALAMA GPS and Electronic Attendance System

All buses are installed with this system, which monitors students' movements daily when they board and depart the buses.

- Video Surveillance System – all buses are fitted with purpose-built, durable and tamper-proof Digital Video Recorders.
- Student ID card—Students must carry ID cards and have them scanned when boarding and disembarking the buses. They are not allowed to travel on the buses without ID cards, which ensures their safety.
- The wearing of seat belts is mandatory.
- Student Bus Behaviour Code – students are expected to adhere to the Bus Behaviors Code, which must be signed by the student and the parent.
- For the drop-off students during the return trip, to ensure students' safety, we will issue Parent ID cards to our parents/ the adult who picks up the child/ren.



## **Pick-ups, Drop Offs and Parking**

All drop-offs and pick-ups are at the rear of the school building. Entrance to the school begins at 07.30. We ask that all parents park their cars at allocated parking zones and follow the school's safeguarding safety policy and the road safety laws on the commercial road outside the school. Common courtesy and consideration of everyone's safety and well-being are expected at all drop-off and pick-up times.

### **Drop Offs**

Entrance to the school starts at 7.30 am. All students must be in class by 07.45. All students are to enter the school via the rear entrance, Gate B. KG will enter their classrooms via the KG entrance, and Elementary to Highschool will enter Gate B and C entrance. From 07:30, our staff will be on duty to help students to get to their classrooms. Parents are requested to leave children at the entrance and not enter the classrooms. Students arriving by bus will enter the school through the bus entrance and bus Gate and then make their way to their classrooms. Staff members will be on duty to help students get to their correct classes.

### **Pick Ups**

School gates open at 14:30. Pre-KG to Grade 5 parents must pick up their children from their classrooms at the end of the day if they do not use the bus service. Grades 6-12 students will gather at the daily collection point(s) (the long corridor) to be met and collected by their parent/adult at the end of each school day. Students travelling by bus will be dismissed at 13:35 and make their way to their buses.

### **Late Collection**

Late collections at the end of the school day are highly distressing for children and place unacceptable demands on school staff, who are usually engaged in after-school meetings and preparation for the following school day. The school cannot look after children who are not collected on time. Please make alternative arrangements if you cannot collect your child and inform the school before the end of the school day. In the unlikely event that you will be late to pick up your child, you must call the school. Students will wait with a staff member in the school's main reception area. If you do not call the school, we will call you.



## Attendance and Punctuality

It is an expectation that all students attend school every day and on time. If your child is ill and cannot attend school, you must inform the school by telephone on the same day. If the school is not informed of your child's absence, you will receive a telephone call from our Attendance Officer. A written note or an email on your child's return to school is required to record reasons for absence. The school can then record a child's absence as 'authorised'. If the school is not given a reason for absence, then the absence will be recorded as 'unauthorised' and count as truancy.

If a student is persistently absent without a valid reason, the school will formally follow up on this. Parents/carers will be contacted and asked to meet with a senior staff member. The school's attendance procedures will follow up on persistent absences, and ADEK will be informed.

Sustained learning is essential. Holidays should not be booked during term time. If a student needs to be absent from school for a reason other than illness, a leave request form needs to be filled out, and permission needs to be obtained from the Principal. Permission will only be given for valid reasons, such as a serious medical issue or a family bereavement. Other requests will be evaluated on a case-by-case basis.

### Punctuality

Our school day is carefully planned to ensure the appropriate time is spent on registration, assemblies, and teaching for MOE and US Curriculum subjects. If we are to educate our children effectively, we must begin the working day promptly. Late arrivals burden the school office and disrupt the learning of your child and the whole class.

Please note that the criteria set by ADEK judge's attendance and lateness are as follows:

Outstanding 98-100%	Very Good 97%	Good 96%	Acceptable 95 – 94%	Weak 93 – 92%	Unsatisfactory 91 – 90%
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### Procedure for Students Arriving Late

- Students are marked as late if they are not in school by 7:45 a.m.
- We operate a late gate at the rear entrance between 7:45 am and 8:10 am.
- At 8.10 a.m., the rear gate is closed, and any student arriving after this time must go to the reception and get a late pass from the receptionist.

The late pass informs the teacher that the register has been completed for the children who arrived after 8:15 a.m.



## Early Exit Procedure

Early departure from school is unacceptable without a valid reason because it disrupts your child's and their peers' learning.

- All requests for an early departure must be emailed to reception and the class teacher at least three days in advance, with details and an explanation of the valid reason with an explanation.
- In the event of an emergency, the parents must contact reception so that we can support the family's needs.
- If your child has to leave school early on the day, please ensure that you call or email before 10:00 a.m. or report at reception, where the receptionist will inform the bus transportation office and arrange for the child to be brought to you in the reception area. You will not be required to collect your child from their classroom.
- If your child has been taken to the nurse, the receptionist may give you access to the clinic to collect your child in person. This will be decided based on individual circumstances.
- Please note that any students leaving school before the official end time will be marked in the system as unauthorised leave unless it falls into the authorised categories below.

### Authorised Leave

Authorised leave is granted for the following reasons only:

- Medical appointment (evidence must be given).
- Illness (which will be recorded by our school nurse).
- Staff request (A Senior Leadership Team member has requested you to collect your child).
- unavoidable Emergency.

Please note that unauthorised leave will be recorded on your child's ADEK record. This record continues with your child on their educational journey regardless of the school they attend within Abu Dhabi.

## Assemblies

Our assemblies are designed to encourage everyone to feel a part of the school community and value its diverse communities. They provide a chance to celebrate achievement, share work, perform, and pass on important information. They also reflect on and discuss school values, uniforms, behaviour expectations, community service, or essential global events.

### Daily/Weekly Assemblies

There is a daily assembly, which takes place in the section pods and in the school theatre. It is an important time when the whole school or a phase comes together. The daily assembly starts with the National Anthem, followed by the recitation of the Quran. The Hadeeth and Sunnah of the week are also introduced in these assemblies, along with the values of the month.

### Celebration Assemblies

Once a week, we have an extraordinary “Star of the Week” Assembly to introduce the star of each grade section. Individual students are praised for achievement or effort in the past week. Certificates are given; a photograph is usually taken for the school’s Dojo and Instagram.





## School Nurse

A clinic staffed by registered nurses is located on the ground floor of the school building. A log is kept of all treatments, and parents are notified of every visit their child makes to the nurse. If an accident or injury occurs, the nurse will call you immediately.

### Illness

At Ajyal, we prioritise your child's health and safety above all else. Our team is dedicated to creating a secure and nurturing environment where students can engage in their work and play without concerns. To maintain a healthy atmosphere, we kindly ask that you keep your child at home if they feel unwell or have a fever. We must be informed of any infectious diseases or changes in your child's health status, and we encourage you to communicate this information to the school as promptly as possible.

Please ensure that all school absences are reported in writing to facilitate effective communication regarding your child's well-being. Email correspondence is a convenient and acceptable method for conveying this information. We appreciate your cooperation in assisting us in maintaining a safe and healthy school community.

### Injuries

The School Nurse will contact parents if a child requires dismissal due to illness or injury. In cases of serious injury or illness, the nurse will contact you to arrange for your child's transportation to the hospital for further medical attention.

### Medication at School

The School Nurse must administer all medication during school hours. This request must be accompanied by a written note bearing your name and an unmistakable signature. Additionally, all medications must remain in original containers, distinctly labelled in English with your child's name and the prescribed dosage.

### Medical Records

The School Nurse must possess complete and updated medical records for all students. Please complete and submit the medical forms alongside your enrolment documentation and keep us informed of any new medical conditions or immunizations. Furthermore, please ensure that we have current work, home, and mobile contact numbers for parents/guardians and emergency contact information.

### Head Lice

If a child is suspected of having head lice, the class teacher will send the child to the school nurse for examination. The school nurse will check the child's head, and if live lice are found, the parents will be contacted to pick up the child so they can be treated with the recommended shampoo. The nurse will then check all students in that class for any other cases. Once the child has been treated, they may return to school after the parent informs the school nurse and the child's head has been rechecked.





## Safeguarding

### Safeguarding and Child Protection

Dr Antoinette Brown is the designated senior safeguarding and child protection staff member. Our Senior School Counsellor, Ms Leila Abdelrahman, and other social workers work closely with her to support students' social, and emotional needs. The school is firmly committed to safeguarding and promoting the well-being of all students and expects all staff, parents, and volunteers to share in this commitment. All staff members receive training in Child Protection matters to ensure a comprehensive understanding of related issues.

### Health and Safety

Ajyal Al Falah adopts a proactive approach to maintaining the safety and security of its students. To this end, several policies and procedures are implemented and must be adhered to diligently. It is important to note that Ajyal Al Falah assumes responsibility for all students from registering for attendance until they are released at the final bell or engaged in school activities.

### Identification Badges

All parents and visitors must wear school-issued identification badges that indicate registration with school security. All faculty and staff are mandated to consistently wear their designated photo ID badges while on campus to identify themselves as authorized personnel. We encourage parents to report any suspicious behavior or items to security while on school property. Any lost or stolen identification cards must be reported immediately.

All visitors, including parents, are required to check in at the front welcome desk or reception upon arrival. Visitors are welcome to attend International Days, Sports Days, assemblies, and similar events but are not permitted to attend classes. Ajyal Al Falah students are also issued identification cards, which should always be worn. If a child is to be picked up from school by a driver or a nanny, that individual must also possess an identification card.

### Classroom Visits

Parents are permitted to visit their child's classroom throughout the academic year. It is advisable to arrange a convenient time for a visit with the classroom teacher in advance. Individual appointments should be scheduled during the teacher's non-contact periods. Parents should refrain from discussing their child while other students are present. Should it be necessary to contact a child or their teacher without a prior arrangement, please initiate contact through the reception desk. Direct entry into classrooms during school hours is discouraged, as it disrupts the learning environment.

### Evacuation and Emergency Management

We have established comprehensive policies and procedures concerning fire safety, natural disasters, and emergency lockdown situations within our school. Regular emergency drills are conducted with all staff and students to ensure preparedness. For the safety of visitors, we request that all individuals sign in at the front desk and always wear a visitor badge. In the event of an emergency, parents will be required to retrieve their child directly from the school premises or from the designated evacuation assembly point located at the school's exits.





## Canteen and Healthy Eating

We wholeheartedly promote the importance of healthy eating habits among our students. We believe that mealtime is about nourishment and an opportunity for students to socialize and practice their table manners, fostering a respectful dining environment. To support our commitment to nutritious eating, we kindly ask that parents send their children to school with well-balanced and wholesome packed lunches. These lunches should be designed to provide sustained energy throughout the busy school day and should avoid sweets, crisps, cookies, fizzy drinks, and caffeine-laden energy drinks. Poor food choices can make it challenging for students to concentrate and fully engage in their learning.

Our school caterer, Food Nation, offers a diverse menu of nutritious food options in the canteen. For more information about the available meals, nutritional information, and payment options, please visit the Food Nation website at <https://foodnationme.com/>. Alternatively, students are always welcome to bring their healthy packed lunch rather than purchasing food from the canteen.

### Top Tips for Packing Lunch Boxes:

Ensure that fresh fruit and vegetables are included in each lunch. Offering a variety of colorful selections keeps lunch interesting and appealing.

- Provide an assortment of whole grain options, such as bread, rolls, pita bread, and flatbreads, to enhance texture and flavour.
- Consider avocado as a spread; it's a tasty and nutritious alternative to traditional butter or margarine.
- opt for reduced-fat dairy products, with cheese and yoghurt being excellent choices packed with essential nutrients.
- It's important for children to have a good source of protein at lunchtime. Include options like lean meats, eggs, chickpeas, to keep them satisfied and energized.
- Add a chilled bottle of water to their lunch and limit juices to help them stay health-conscious.

### Low-fat Snack Ideas:

Children often enjoy snacks they can eat with their fingers. Try chopping up raw vegetables such as crunchy carrots or sweet peppers and pair them with healthy dips like hummus or cottage cheese for added flavor and nutrition.

Other great options include breadsticks and whole-meal crackers, smeared with low-fat soft cheese or enjoyed alongside reduced-fat cheddar and pickles.

Instead of traditional chocolate bars and cakes, fresh fruit makes for a vibrant and healthier sweet treat. Mix it up daily to keep things exciting and encourage your child to experiment with new flavors, such as kiwi or melon.

While unsalted nuts are a nutritious snack option for the home, it's advisable to omit them from lunchboxes due to potential nut allergies among classmates, as many schools enforce nut-free policies.

For a delicious treat, consider creating a colourful fruit salad. This will inspire your children to embrace new tastes and textures.



## Special Occasions

## Guidelines for Food and Birthday Celebrations in the Classroom

To ensure the well-being of all students, no food items are to be brought to school without prior approval from the school Principal and deputy Principals. Initial requests should be made with the class teacher. We encourage parents to make thoughtful selections when providing food for special occasions, in alignment with ADEK's and the school's healthy food initiative. It is imperative that no food items sent to school contain nuts or nut products.

If your child is celebrating a birthday during the academic term and you wish to acknowledge this occasion with classmates, please provide individually wrapped cupcakes or healthy snacks. These items will be distributed during the first recess or subsequently sent home in the students' snack boxes for the parents to review and decide upon.

Food is to be shared on the school day for birthday celebrations. We strongly advise against sending items such as hats, balloons, party favors, or gift bags, as these items will not be distributed within the school environment.





## Communication

Ajyal Al Falah communicates with parents regarding academic achievement. We also have a school calendar outlining events and half-termly Newsletters.

### Class Dojo

We use Class Dojo to ensure you can share your child's classroom experience. We use this to share photos, videos, and messages with parents throughout the school day.

### Teachers' Newsletter and school circulars

Teachers issue a weekly newsletter that keeps you up to date with all the assessments and activities taking place during the week and post them to parents via Class Dojo. The Principal sends out regular circulars to ensure that parents are kept up to date with all policies, procedures, events, and information concerning students' attainment and progress.

### Social Media

The school actively updates its Instagram account with information and photos from key events. You can follow us on Instagram @ajyalalfalah.

### Parent Workshops

Throughout the academic year, a series of informative workshops for parents are organized, providing a valuable opportunity for them to deepen their understanding of the school environment, the curriculum in place, and effective strategies to support their children both at school and at home. All details regarding these workshops are communicated through the school's circulars and class newsletters, ensuring that every parent is aware of the opportunities to participate and enhance their involvement in their child's education.

### Website

Our website will contain current information ([www.ajyalalfalah.sch.ae](http://www.ajyalalfalah.sch.ae)).

### General Appointments

We encourage collaborative discussions regarding student learning among the teacher, the child, and the parent, as this fosters a sense of responsibility and promotes ongoing educational development. However, parents are welcome to schedule a meeting with their child's teacher to discuss their child's learning independently. We kindly request that parents refrain from requesting meetings without prior arrangements to ensure that teachers can concentrate on teaching and learning during school hours and to facilitate adequate preparation for such meetings.

### Queries or Issues

If you have a concern regarding your child's progress, please make an appointment with the class teacher via the Class Dojo in the first instance. Following this meeting, if you still feel that the matter has not been resolved, please make an appointment with the Assistant Principal responsible or with the Deputy Principal. If you are still not satisfied, please raise the concern with the Principal's PA.

Please note that any complaint made directly to the Principal will normally be referred to the relevant section head and/or teacher unless the Principal deems it appropriate to deal with the matter personally.



## Uniform

“Threads” is the official provider of our school uniforms. The shop, situated on the first floor of the school building, offers an extensive selection for purchase. The shop operates during convenient hours from 8:00 AM to 3:00 PM on Monday, Tuesday, and Wednesday, ensuring that students and parents can easily access the uniforms they need.

Maintaining a polished personal appearance is of utmost importance within our school community. We expect all students to uphold a high standard of presentation, not just while on campus but also when representing the school in the wider community, especially during school-organized trips. Our students act as ambassadors for our institution; therefore, their behaviour, speech, demeanor, and overall appearance play a crucial role in portraying a positive image. It is essential for every student to take pride in how they always represent themselves and our school.

### Uniform

- A full and correct uniform must be worn in and while travelling to and from school. This also applies to extracurricular after-school activities and travelling home on all school trips. Full uniform must be worn to all parent-teacher consultations and other formal school events.
- Shirts and blouses should be appropriate sizes. Students’ shirts should be properly always tucked in at the waist.
- When cardigans and sweaters are not being worn, they should not be tied around the waist.
- Black shoes only must be worn. Trainers of any kind are not part of the school uniform and must not be worn with formal school uniform unless students have P.E
- School uniforms and personal items are the responsibility of the students and their families. Please ensure that all clothing and personal possessions are clearly labelled.

### Jewellery

- Students may wear a watch.
- Girls may wear small studs, and these should be removed for PE and swimming. No other piercings are permitted.

### Hairstyles:

- Girls' hair should be tied back fully off the face. The sensible use of hair accessories is acceptable to keep hair orderly and neat. For example, school-colored Alice bands, hairbands, clips, slides, elastic bands, and scrunchies are permitted.
- Make-up and all nail polish are not allowed.
- Boys - hair must be neat and cut.

### Bags

Ajyal Al Falah bags and other book bags may be used in school. Trolley bags are not permitted due to health and safety issues.



**PRE KG TO G2- BOYS**

Front Back

Polo Shirt

Navy Pullover

White Socks

Navy Shorts

Navy Trousers  
Back Half Elastic

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)

**PRE KG TO G2- GIRLS**

FRONT BACK

Floral Dress

Navy Cardigan

White Socks

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)

**G3 TO G5- BOYS**

White Shirt (SS)

White Shirt (FS)

Navy Pullover

Navy Shorts

Navy Trousers  
Back Half Elastic

White Socks

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)

**G3 TO G4- GIRLS**

White Blouse (3/4)

Navy Trousers  
Inner Adjustable Elastic

Floral Dress

Navy Cardigan

White Socks

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)

**G6 TO G12- BOYS**

White Shirt (SS)

White Shirt (FS)

Navy Pullover

Navy Trousers

White Socks

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)

**G5 TO G12- GIRLS**

White Blouse (3/4)

White Blouse (FS)

Front Back

Navy Long Skirt  
Inner Adjustable Elastic


White Socks

Navy Trousers  
Inner Adjustable Elastic

Navy Cardigan

Black Shoes (Optional Item)

www.threadsmc.com 800-THREADS(8475257)



## Behaviour and Discipline

At Ajyal Al Falah, the staff fosters a nurturing environment that emphasizes a constructive approach to discipline. Our teachers celebrate and commend children who adhere to the established School Rules, creating a positive atmosphere that encourages self-discipline and personal growth. We recognize parents' vital role in this process, and we invite them to engage in meaningful discussions with their children to reinforce these guidelines.

To acknowledge and reward appropriate behavior, we implement various recognition strategies, such as our weekly Celebration Assembly. During this event, students are honored for their achievements and receive Star of the Week rewards that inspire them to continue their positive conduct. When a student exhibits misbehavior, we have a structured system of warnings that may lead to consequences, ensuring that our response is measured and fair.

When behavioural concerns arise, we believe in prompt communication with parents. We immediately inform them and invite them to participate in a collaborative discussion at school to address the issue and find constructive solutions together.

Our staff is dedicated to maintaining a fair, firm, and consistent approach to behavior management. Each reported incident is meticulously investigated and documented by the designated staff member, ensuring that all circumstances are understood. The Principal maintains a comprehensive and up-to-date record of any serious incidents, reflecting our commitment to a safe and respectful learning environment for all students.

### Bullying

Bullying is extremely rare at AIS. Bullying may be verbal or physical or may be taking place through social media or the internet. The school will not tolerate bullying of any kind and will deal with any accusations of bullying very seriously, as per our school bullying policy. If your child is a victim of bullying or observes incidents involving others, they must inform a staff member. We encourage students to be proactive and resilient in their daily lives as this is a compelling way to prevent bullying before it occurs.

### School Rules

Students are expected to always follow the school rules.

**Responsibility and Accountability**– Taking responsibility for their actions.

**Teamwork** – Working together to learn and to support each other.

**Future Ambition** – Aspire to improve skills and to the best they can be.

**Respect** – Respect themselves and treat others with respect.

- If students make a wrong choice, they are given a verbal warning, then warned by placing their names on the school's internal portal Orison, and if they persist in making the wrong choice, supervisors will inform parents and call them for a meeting. Continuous behavioral issues may jeopardize a student's reenrollment for the next academic year.

## Setting the Right Standards

At Ajyal Al Falah, we strive to create a disciplined, caring, and happy environment where effective learning can take place. Pastoral Care is central to our ethos, and we have a supportive pastoral system that prioritizes our students' well-being. Close relationships between teachers and students on a day-to-day basis are vital and fully recognised. The Senior Leadership Team (SLT) has overall responsibility for all school members, but the student's class teacher is primarily responsible for the pastoral care of the student. The SLT takes an interest in all the students and is quickly informed of any individual concerns. Breaks are well supervised, and students are encouraged to support each other in line with our ethos statement and personal and social curriculum policy.

We expect all lessons to begin with all students having the necessary books and equipment for the lesson. The AIS promotes excellence in everything its students undertake. Our students' uniforms and appearance will support our school's ethos, providing them with pride in being part of the school and enabling them to act as ambassadors for the school. High standards of presentation are always required when wearing the school uniform. Whenever the school uniform is worn, it must be complete and not mixed with non-uniform clothing. This includes when travelling to and from school.

## Student Code of Conduct

### Conduct in and around school

#### Students must:

- Always wear the school uniform.
- Participate in assembly and any other activity in school that develops character.
- Always use language to other students and staff that is respectful, without using foul language or behaving dishonestly
- Use appropriate language when responding to each other, such as greeting or expressing appreciation.
- Respect the school building as a place of learning and development
- Ensure that all areas of the school are left in a clean and safe state
- It is essential for individuals to navigate the internet safely and responsibly to protect themselves and others from potential harm. This means being mindful of the information they share, understanding privacy settings, recognizing the signs of online dangers, and practicing respectful communication. By adhering to these guidelines, individuals can foster a positive online environment that aligns with the Ajyal e-safety policy.

#### Students should not:

- Wear make-up or jewellery in school
- Bring mobile phones, media technology, DVDs or offensive images/literature on school grounds
- Bring stationery to school that displays inappropriate or offensive images/messages
- Access any material via internet or email that is inappropriate or offensive
- Engage in conversations with each other that are inappropriate or offensive.

Students are expected to respect and uphold the Islamic values and ethos of the School and the UAE. In their conduct in and around school, students must demonstrate mutual respect and tolerance for all, uphold fundamental School values and reject all forms of discrimination in line with the Federal Decree-Law No. 2 of 2015 On Combating Discrimination and Hatred.

### Conduct in lessons

In class, students are also expected to:

- Ensure that their behavior allows all students to make good progress in their learning
- Always be respectful of a teacher's wishes
- Always be respectful to the feelings of other students, and show a caring attitude towards all members of the class, regardless of culture, religion or background
- Ensure that they do not waste school resources



## Parental Responsibility

Parents are expected to support the school's Code of Conduct and all school policies:

- Support initiatives within the school that aim to foster an optimal educational environment.
- Encourage positive behavior among students and ensure they know appropriate conduct standards.
- Respond constructively to the school's guidance and feedback regarding student behavior and disciplinary matters.
- Familiarize with all school regulations and policies and discuss them with their children.
- Express appreciation and respect toward all members of the school staff.
- Attend school meetings and informational sessions that pertain to student behavior and discipline.
- Participate in school community dialogue to address student behavioral challenges and implement suitable corrective measures.
- Ensure that their children adhere to the guidelines and instructions set forth by the Abu Dhabi Department of Education and Knowledge (ADEK) and the school's disciplinary procedures.
- Abide by the school's educational and administrative regulations, prioritizing the welfare and safety of their children.
- Keep the school apprised of any emerging or unforeseen issues their children may encounter.
- Assume financial responsibility for the costs incurred in repairing any intentional damage caused by their children to school property.
- Promote punctuality by ensuring students arrive at school on time.
- Parents are accountable for ensuring students wear their complete school uniform.



## The Ajyal Al Falah Termly Awards of Excellence

The Ajyal Al Falah Grade 9-12 Termly Award of Excellence is a prestigious awards ceremony that celebrates academic achievement and student personal development. This award honors exceptional students who embody the spirit of the Ajyal educational model through their dedication to their studies and personal growth.

Winning the Ajyal Al Falah Award of Excellence is no small feat; it is a mark of distinction that is not easily attained. Unlike other recognized awards given at the end of the academic year, this award stands alone as a testament to the exemplary standards set by the recipients. It signifies a remarkable level of excellence acknowledged by the broader community, reflecting significant accomplishment.

To qualify for the Ajyal Al Falah Award of Excellence, students must meet specific stringent criteria highlighting their commitment to academic progress and holistic personal development. Each recipient serves as a role model, demonstrating what it means to strive for greatness within both educational and personal spheres.

Middle and High School
At least 96% attendance.
All subjects 90% and above.
Top 5 students in all subjects Grades 9-12
Top AP and SAT scores in Grades 11 and 12



## Curriculum

At Ajyal Al Falah, we recognize that all learning is sacred and worthy of pursuit. The curriculum at Ajyal Al Falah is designed to foster thought, curiosity and a desire for learning in all students regardless of their strengths and needs. The curriculum should be a gateway to opportunity, cultural literacy and a knowledge-based, vibrant community in the United Arab Emirates and beyond. Our curriculum design will excite students and provide learners with vibrant and creative learning environments encouraging challenge, curiosity and choice. Our highly qualified educators will create a learning programme that is culturally rich, relevant and enjoyable for all students. Students at the Ajyal Al Falah will be active learners immersed in student-centred programmes.

Our school follows the US Curriculum and the UAE Ministry of Education Curriculum, and our learning is broken into the following grade levels:

Pre-Kindergarten	Kindergarten	Elementary	Middle School	High School
Pre-KG	KG1 KG2	Grade 1 Grade 2 Grade 3 Grade 4 Grade 5	Grade 6 Grade 7 Grade 8	Grade 9 Grade 10 Grade 11 Grade 12

## Kindergarten Curriculum

The Common Core Curriculum in Kindergarten provides students not only with the opportunity to learn to read, write, speak, listen, and use English and Arabic effectively in a variety of content areas but also builds self-confidence and helps them acquire problem-solving skills and concepts necessary for success in the Elementary years.

Kindergarten students are monitored on their development and progress in all areas of development. Examples of children's learning, showing their level and stage of development, are built up throughout the year. Provision is made for these observations and assessments through experience and learning through constructive play.

Progress is recorded by observing and assessing children's development, play, and activities. Summative Assessments help teachers make end-of-term assessments and are also helpful in determining students' overall progress and achievement. These apply to KG1 once per term, twice for Read Write Inc (WRI), and KG2 at the end of each topic in Numeracy, Literacy, and Science. Evidence of student progress is recorded in copybooks.

Additionally, every student has a learning file. Every file has evidence supporting the mastery of skills required to achieve the long-term outcomes for each year group. As skills are acquired and outcomes are met, the outcomes are highlighted. This must be supported by a minimum of three pieces of evidence.

Due to partial online teaching through the Google Classroom platform, learning assessment is conducted online via Google Meets and the software "Evidence for Learning." Students are scheduled one-on-one with the teacher regularly so that the teacher can assess the concepts covered within a set period. Photo and video evidence uploaded to the portfolios will also inform the assessment.

Tracking progress is color-coded and is in line with the Common Core Curriculum. The standards and skills that should be attained over the year are reported termly to show student progress. The curriculum is accessible in the same format to teachers at both grade levels and relies on skills being taught and built upon in subsequent grades. Vertical grade-level planning ensures that this occurs. Information sent to parents and the reporting clearly shows parents the expectations for KG students over their time in kindergarten.





## Elementary Curriculum

At Ajyal Falah, your child will find excellent learning opportunities, valuable activities, and lasting friendships. We strive to nurture and develop students with 21st-century learning experiences to develop well-rounded individuals who will make a difference in their communities and worlds. Ajyal Al Falah School is known for building close and enduring relationships between students and teachers and values your partnership as parents.

The Elementary School provides a warm, caring atmosphere that challenges students to collaborate constructively, think creatively, reason critically, and communicate effectively. We focus on providing engaging lessons that include opportunities for innovation with a hands-on approach.

Our education program includes a combination of core subjects such as English Language Arts, Science, Mathematics, Islamic Studies, Arabic Language, English Social Studies and Arabic Social Studies, and subjects taught by specialists, such as Computer Science, Art, Music, and Physical Education.

If students do not have an iPad, they could utilise the school's Apple iPad technology to enhance their learning in their homeroom classrooms.

Interactive activities and small group teaching strategies allow students to get to know their teachers and peers and to form positive social connections.

The Elementary section's students can access after-school activities, including various after-school sports, swimming galas, Art, English, Islamic, and Arabic competitions.



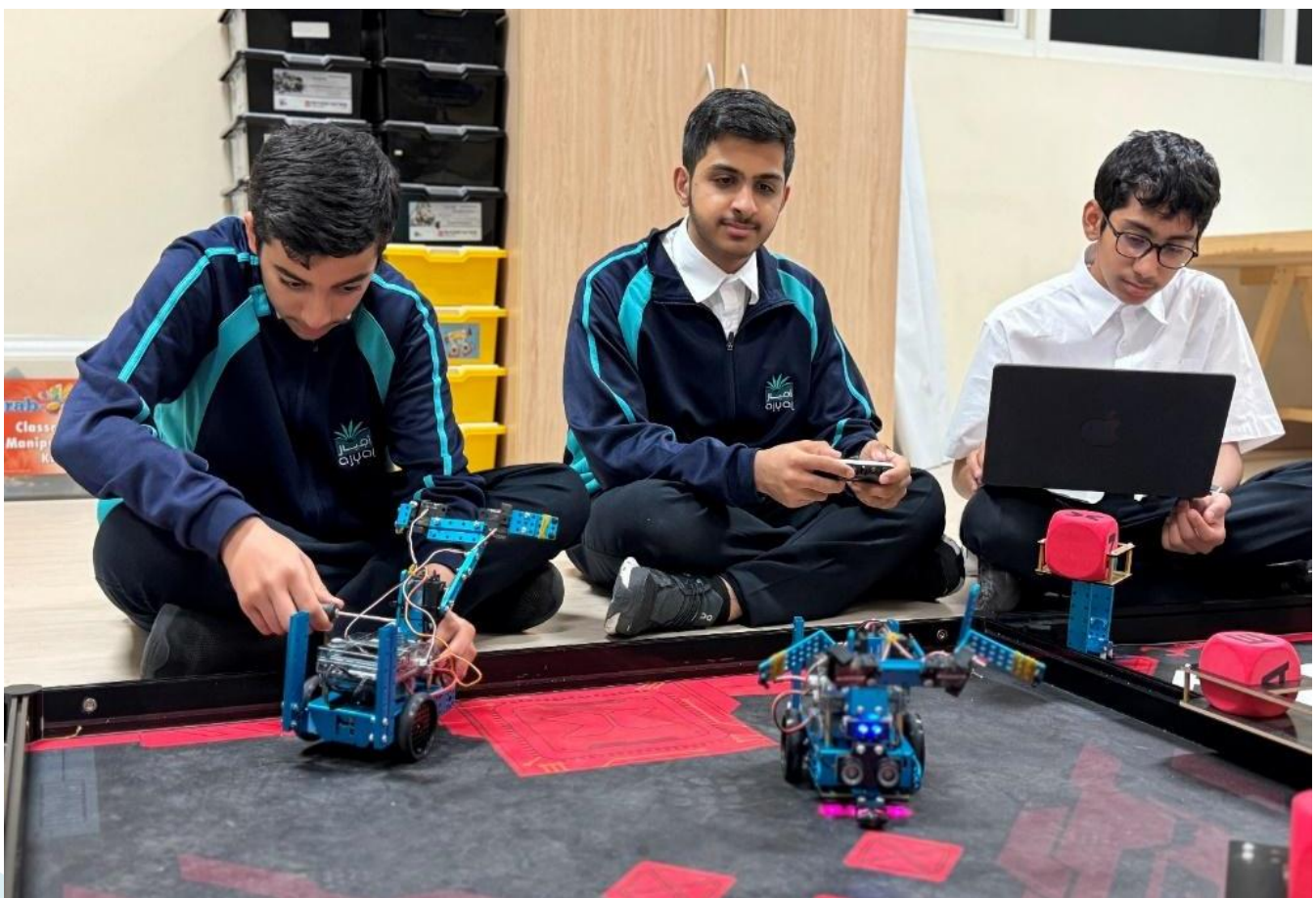
## Middle School Curriculum

Our Middle School teachers use the American Common Core curriculum for core subject areas and provide a robust yet supportive learning environment for all students.

In addition to a strong academic and English Language support program, the Middle School offers a combination of core subjects such as English Language Arts, Science, and Mathematics. Islamic, Arabic Language, Humanities, and Social Studies, along with subjects taught by specialist teachers, such as Computer Science, Computer Programming, Robotics, Art and Design, French and German Language, music, and physical education.

Students could utilize Apple IPAD technology and visit the school's well-equipped computer and science laboratories during the day. Middle school students enjoy Science Fairs, English and Arabic reading competitions, and mental math challenges.

Middle school students are exposed to various after-school activities and clubs. They are involved in fascinating exploratory opportunities and educational experiences that help prepare them for High School and beyond.



## High School Curriculum

The High School curriculum is based on the Common Core standards in English Language Arts, mathematics, science, and Computer Science. Arabic and Islamic are based on the Ministry of Education curriculum and are therefore aligned with regional standards. They are compulsory until the 12th grade.

Physical Education is a compulsory subject. History, Geography, French Language, German Language, Art and Graphic Design, Engineering and AutoCAD, Aviation, Business Studies and Economics align with U.S. international standards and form part of the electives. Teachers plan their lessons in the light of key learning outcomes as outlined in the curriculum and implement them through differentiated instruction, using resources beyond students' textbooks. The Arabic and Islamic curriculum from the Ministry of Education shows flexibility, the sequence of skills and experiences, and alignment with the school's mission and vision. The curriculum that is written and taught in Arabic and Islamic languages are aligned.

New England Association of Schools and Colleges (NEASC) and ADEK have accredited the school as having a good curriculum in the High School Section regarding the key aspects of breadth and balance, continuity and progression, review and development, provision for all different groups of students, and enrichment. ADEK congratulated the High School Section for participating in the World's Robotics Competition in Shanghai, China, and for receiving the "Best Organization Award".

The New England Association of Schools and Colleges (NEASC) accredited the school, the globally recognized standard of excellence that promotes high-quality education for all students through accreditation, professional assistance, and the pursuit of best practices.

To enhance college readiness among our high school students, the school has registered with the College Board to facilitate SAT and Advanced Placement (AP) examinations. Additionally, we are improving our students' English language proficiency through supplementary IELTS and TOEFL preparation assessments. In conjunction with participation in international programming and robotics competitions and exposure to science and computer programming, our high school students are also enrolled in international assessments for French and German.

They benefit from the school's collaborations with French and German organizations, which will foster further opportunities for tertiary or post-secondary education in the future.

Data collected from school results, international tests and preparations for the SAT, Delft, German, and individual students; IELTS scores; and the school's self-evaluation show that our students' attainment and progress exhibit outstanding learning in the High School.

Many of the students received scholarships for their hard work and for meeting the high school expectations.

The High School students' learning experiences are enriched through systematically planned activities that accurately implement the written curriculum. Computer programming, Engineering and AutoCAD, aviation, Visual Arts and Graphic Design, Business Studies, Economics, and additional Languages with World History and Geography allow our High School students to discover their skills and talents.

Moreover, the "My Identity Program," Moral Education, and the Arabic and Islamic studies curriculum enhance students' development concerning local culture and Islamic values.

High school students are requested to provide evidence of work placement experience and skills development within a pursuit of their choice. The school's Guidance and Careers Counsellor provides students with various career options at companies, and students in the 10-12th grade will need to provide evidence of 15 hours of internship to be submitted before the end of the second term of school. The students must complete a work log, which the employer of their chosen company must sign. The work log and the character reference will form part of the students' formative assessment within pursuits (career orientation).



We want to remind you about the **equivalency requirements** for the high school as required by the UAE Ministry of Education. To secure equivalency, students must achieve:

- A minimum score of **450** in the **SAT Math** exam.
- A minimum score of **5.0** in the **IELTS English** exam.

To support our students in meeting these requirements and to make the process more convenient, the school has successfully arranged to host these exams in-house.

**1. SAT Math Exam:**

- On **December 7th, 2024**, we hosted the SAT exam, where we were delighted to see most of our students achieve scores exceeding **1000**.
- Another **SAT Math exam** will be hosted at the school on **March 8th, 2025**.
- **Booking for the SAT exam must be completed through the College Board platform.** Please ensure your child's registration is completed in advance.

**2. IELTS English Exam:**

- The **IELTS English exam** will be conducted in-house on **February 13th, 2025**.
- The cost for the exam is **950 AED**, discounted from the original price of **1270 AED**.

We strongly encourage all Grade 12 students to take advantage of these opportunities to ensure they easily meet the equivalency requirements. Should you have any questions or need further assistance, please do not hesitate to contact the school's administration office.

## UAE Subject

### Arabic

We aim to enable each student to know Arabic and speak and write fluently. We have assessment plans and examinations for students in the Arabic language so that we can monitor progress and attainment throughout the year. We use the Ministry curriculum textbooks for Grades 1-12.

### Islamic Studies

Islamic education is taught to all students in K-12, and the Ministry curriculum, workbooks, and textbooks are used in all grades.

We emphasise recognizing significant religious occasions like Eid Al-Iftar and Eid Al-Adha, allowing our students to fully appreciate the importance and value of these celebrations. In our Islamic studies curriculum, we weave in captivating Islamic stories illuminating Islam's teachings and principles. To enhance the learning experience, we utilize various technologies such as the Internet, smart boards, and iPads. Each lesson is enriched with the recitation of Surahs from the Quran, complemented by detailed explanations of their meanings, allowing students to connect deeply with the spiritual messages conveyed in these sacred texts.

### Moral Education

Moral Education is not integrated into the Arabic curriculum time frame. It is a separate subject and is taught as such with the MOE textbooks. The program encourages students to explore core questions from everyday life, building on the UAE cultural values.

### My Identity

At Ajyal International School, our curriculum supports the My Identity Program by promoting national identity through an inquiry-based American curriculum. We enhance our understanding of Emirati history, culture, and values, celebrating them in assemblies and integrating them across subjects. We also foster community links and celebrate key occasions like National Day and Flag Day, aiming to help students achieve the Abu Dhabi 2030 Vision as confident local and global citizens.

## Physical Education

The Physical Education (PE) program constitutes a vital and mandatory component of the school curriculum, encompassing games, athletics, gymnastics, various sports, and swimming. Class teachers will provide notifications regarding designated PE and swimming days. Students must arrive at school with the appropriate attire on these days. Additionally, students must bring their towels for personal drying following swimming sessions. Parents and guardians are encouraged to ensure that students can independently change in and out of their PE and swimming kits.

Jewellery is not permitted during PE lessons. We kindly request that students refrain from wearing any jewellery on PE days. Should parents permit their child to wear jewellery, students must be able to remove it independently.

Hair must be tied back to prevent entanglement with PE equipment and ensure clear visibility. Suppose a student cannot participate in a PE lesson for any reason. In that case, they must provide the PE teacher with a written medical certificate detailing their non-participation.

All students must bring a bottle of water to PE lessons, as they will have frequent opportunities to hydrate.

### Boys and Girls PE Uniform



The image displays a uniform catalog for 'UNISEX PE ALL GRADES'. It features a light blue and orange header with the school's logo on the left and the title 'UNISEX PE ALL GRADES' in large, bold letters on the right. Below the header, the uniform items are arranged as follows:

- Polo Shirt:** A short-sleeved polo shirt in light blue with dark blue accents on the shoulders and sides. It features a small logo on the chest.
- Navy Jacket:** A long-sleeved zip-up jacket in dark navy blue with light blue vertical stripes on the sleeves and a light blue logo on the chest.
- Navy Shorts:** Dark navy blue shorts with a light blue logo on the lower right leg.
- Navy Trackpant:** Dark navy blue track pants with a light blue logo on the lower right leg.
- White Socks:** A pair of white crew socks.
- White Sports Shoes:** Four different styles of white athletic sneakers.

At the bottom of the catalog, there is a dark blue footer containing the website [www.threadsme.com](http://www.threadsme.com), the 'threads' logo with the tagline 'Designing the Future World Leaders', and the phone number 800-THREADS(8473237).

## Kindergarten Bilingual Education Curriculum

Being a parent is one of the most rewarding jobs in the world. We believe that you are your child's first and most important teacher.

### Learning Before School

During their first years of life, your child has already learned skills that will help them to make a successful start at school:

- - Experiencing a sense of self-confidence and self-worth
- - Attentively engaging in conversations and showing genuine interest in others' perspectives
- - Openly sharing their thoughts and emotions, fostering deeper connections
- - Familiar with a diverse array of stories, songs, and rhymes that enrich their imagination
- - Recognizing their name and understanding its significance in written form
- - Identifying and understanding letters and numbers, laying the groundwork for literacy and numeracy
- - Being aware of the various purposes and contexts for writing, from communication to creativity
- - Possessing a strong desire to explore new knowledge and pursue learning opportunities in English and Arabic.

All these things continue to be significant at school, especially the 'wanting to learn'. When your child starts school, the support you give them and continue to give them over the years will enormously influence their achievements.

Here are some of the things that will make a real difference right from the start:

- Lots of songs and rhymes in both English and Arabic
- Listening games
- Playing with shapes
- Drawing and colouring

The most important:

Sharing a children's book every day in English and Arabic.

### Opportunities

As a parent, you have the invaluable opportunity to support your child's exploration and growth. Encouraging them to discover new experiences and succeed in different activities can significantly boost their confidence and curiosity.

For instance, consider spending quality time together outdoors, engaging in different adventures that spark their interest. This could be anything from a nature walk to visiting a museum, allowing them to learn and thrive in new environments. Additionally, actively assisting your child in mastering a new skill, whether riding a bike, baking a simple recipe, or learning to tie their shoelaces, can provide a sense of accomplishment and joy.

One essential step in preparing your child for school is to visit the school together. This can ease their transition and help them feel more at ease in what might seem like a daunting new setting. Make sure to point out key locations, such as where the bathrooms are located, the name of their teacher, and the designated area to hang up their bags. Familiarizing them with these details can foster a sense of security and belonging as they embark on their educational journey.

### Interaction

You can interact with your child by listening, talking, making, and doing things together. When your child starts school, they will need special attention from you. It helps to make a quiet time at home where you can:

- Listen and encourage.
- Talk to each other about what they expect, how they feel, and how to behave.

- **Modeling**

The way adults learn significantly influences children's educational experiences. Children should observe adults as knowledgeable individuals who are actively engaged in the learning process.

- **Expectations**

Children are profoundly impacted by the expectations set for them, as they inherently seek love and support from the adults in their lives. When minimal expectations are established, children may feel little incentive to exert effort, leading to potential boredom and a decline in their enthusiasm for achievement. Conversely, overly ambitious expectations can fail, undermining children's confidence and prompting them to avoid new challenges. Therefore, expectations must be realistic and sufficiently high, allowing children to aspire to and accomplish their goals. Consideration should be given to what children are nearly capable of achieving and what they have already accomplished.

- **Recognizing Effort**

A child's confidence and intrinsic motivation to learn are closely linked to their self-awareness regarding their capabilities. Even a small amount of encouragement and enthusiasm can be profoundly impactful when children are on the verge of mastering a task. This approach is far more beneficial than completing tasks on their behalf. When children succeed through their efforts, the endeavor proves worthwhile, fostering a habit of diligence. Consequently, it is imperative to acknowledge, value, and praise children's efforts and achievements. Positive affirmations can significantly enhance a child's self-esteem and motivation to learn, such as: "You listened attentively," "That is commendable writing," and "Well done for making an effort."

- **Preparation for School**

A child is well on the path to preparedness for school when they exhibit comfort in the following areas:

- Engaging with English and Arabic books
- Communicating effectively in both languages
- Listening intently
- Interacting with individuals outside the family unit
- Demonstrating respect and politeness towards others
- Formulating questions
- Adapting to established routines
- Expressing personal preferences
- Managing external noise and activity

Supporting your child in preparing for school can significantly ease their transition. Here are some ways you can contribute to their readiness at home:

**Stay Informed:** Take the time to learn about the new school environment, including its culture, rules, and daily routines. By understanding what to expect, you empower your child with the knowledge to help them feel more comfortable and secure.

**Promote Independence:** Encourage your child to develop their capabilities and confidence. Allow them to make choices, solve problems, and take on age-appropriate responsibilities. This growing sense of independence will help them adapt to the new challenges they'll face at school.

**Provide Reassurance:** Offer consistent support and encouragement as your child navigates unknown territory. Let them know it's perfectly normal to have mixed feelings about starting school, and reassure them that they have your unwavering belief in their abilities.

Additionally, your child must sense that you have faith in the class teacher and the school staff. Communicate your positive expectations about their school experience and stress the importance of open dialogue with the school regarding any concerns they may have. This foundation of trust will help your child feel secure and supported as they embark on this exciting new journey.

## **Carry On Helping**

Engaging positively in your child's educational journey is essential to their success and development. Here are several effective strategies to provide support as they navigate their school life:

**Partake in Activities Together:** Find opportunities to join your child in various school-related activities, whether attending a parent-teacher meeting, helping with a school project, or simply exploring educational games together at home.

## **Acknowledge and Celebrate Their Progress**

Take the time to notice your child's achievements in studies, no matter how small. Celebrating these milestones, such as finishing a book or mastering a new concept, can boost their confidence and motivation.

## **Encourage Open Communication:**

Foster an environment where your child feels comfortable expressing their thoughts and feelings about school. Actively listen to their experiences and share in their excitement and challenges.

## **Set a Positive Example:**

Demonstrate a love for learning and an appreciation for education in your own life. Show your child that learning doesn't stop at school; it's a lifelong endeavour.

## **Read Together Every Day:**

Make a habit of sharing books daily, whether bedtime stories or reading together during leisure time. This nurtures a love for reading and enhances their vocabulary and comprehension skills.

## **Understanding the Writing Process**

The writing journey is gradual and intricate, requiring patience and encouragement. Children must grasp fundamental skills as they start their writing adventures, including:

**Proper Pencil Grip and Paper Usage:** A foundational step is teaching them to hold a pencil comfortably and understand how to use paper efficiently.

## **Direction of making marks on paper**

Children must learn to make deliberate marks on the paper, laying the groundwork for writing letters and words.

The early stages of writing often involve drawing and coloring, essential activities that enrich fine motor skills and build confidence. Initially, their creations may look like simple squiggles, but this vital developmental stage deserves recognition and praise.

During this phase, children explore the concept of Writing Their Names.

- Discovering that they can write their names is a significant milestone that helps them see themselves as writers.
- Practical Applications of Writing
- Understanding that writing can serve various practical functions, such as making lists or crafting messages, reinforces its importance.
- The relationship between Letters and Sounds
- They begin to appreciate that letters are symbols representing different sounds, a key component in learning to read and write.
- Creating shapes that resemble writing
- As they practice, children will start to form shapes and lines that echo the practice of writing.



## Ways Parents Can Foster Writing Skills

Parents play a crucial role in nurturing their child's writing abilities.

Here's how you can aid and encourage:

**Praise Their Writing Efforts:** Celebrate every attempt they make to write, regardless of the quality. Positive reinforcement inspires them to keep trying.

**Show Genuine Interest in Their Work:** Engage with what they've written by asking questions and expressing excitement, which will prompt further communication and creativity.

**Listen and Scribe:** When your child explains their writing, listen attentively and provide help by scribing their thoughts if they struggle. This validates their efforts and builds their narrative skills.

**Highlight the Written Word in Daily Life:** Point out letters and words in their environment, helping them make connections between written language and the world around them.

**Demonstrate Writing and Reading:** Let your child see you in action, whether you're jotting down a grocery list or reading a letter. Your enthusiasm for writing is contagious!

**Encourage Contributions to Notes and Cards:** Encourage students to participate in creating notes for family events, labels for their belongings, or cards for special occasions, helping them practice writing in meaningful contexts.

Explore and discuss the letters and words, and create your own personalised READ WRITE INC (RWI) alphabet scrapbooks.

Through playful exploration and guidance, you can help your child build a strong foundation in writing that will serve them well throughout their educational journey.

### Playing with Sounds

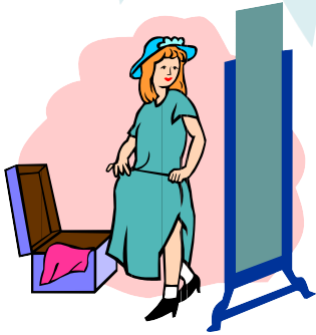
Arabic and English books and stories that play with words and rhymes will help children discriminate between sounds, an essential skill for reading and writing. Children love listening to these sounds and rhymes.

Repeated words and phrases can encourage children to join in. Children who have heard a lot of story language will start to use it in their play and their writing once they start to write their own stories.



## Useful Skills

When your child starts school, it would be helpful if he/she could do these things:



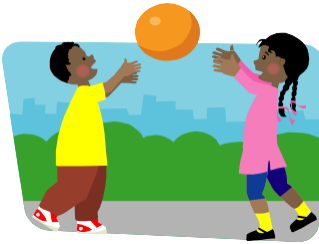
**Dress and Undress**



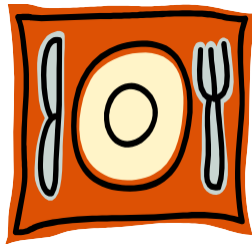
**Tie shoelaces**



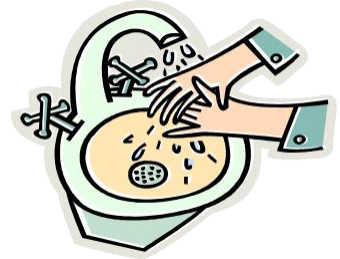
**Use handkerchief**



**Play together.**



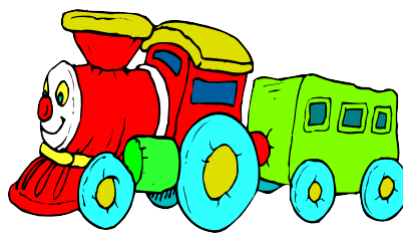
**Use knife and fork**



**Wash their hands**



**Go to the toilet themselves.**



**Help to tidy toys away.**



**Hang their bag up**



## Assessment Recording and Reporting

We have the highest expectations, and each child has a personalised learning journey designed to challenge and support them. The school has a rigorous termly assessment cycle and robust tracking systems to track progress in all areas of the curriculum. The Senior Leadership Team constantly reviews and scrutinizes these. We utilise various assessment and evaluation methods to identify children's needs, strengths, and next learning steps.

### Kindergarten

- Individual and group activities
- Observations
- Learning tasks
- 1 to 1 task time with the teacher
- Self-evaluation from the students
- Learning Journey- Evidence for Learning

### Elementary, Middle and High school (Please also review the assessment policy)

- Start of year baseline standardised assessments
- RWI Phonics Assessment
- Assessments Running records.
- In class tasks
- Spelling tests
- Copy book work
- Homework tasks on Google and individually
- Writing Records
- Teacher observations
- Self and Peer assessment
- Continuous assessments (Grades K-8)
- End of Term Assessments (Grades 6-8)
- End of term examinations Grades (8-12)

Formal assessments occur continuously throughout each day across all lessons, allowing for a dynamic approach to advancing children's learning. In addition to these ongoing evaluations, students will undergo comprehensive formal assessments in each subject area after every term.

At the end of each term, dedicated Teacher-Parent -Conferences are held with all class teachers to discuss each student's development and achievements. These meetings are vital for promptly identifying and addressing any concerns regarding a student's progress.

Parents play a crucial role in this process, contributing significantly to their children's journey towards achieving their fullest potential. Parents will receive detailed reports outlining their child's academic performance, attendance records, and behavior at the end of each term. Furthermore, they are strongly encouraged to attend termly Parent-Teacher Consultation meetings to engage in meaningful discussions about their child's progress and collaborate with teachers to support their learning.

## Homework

Learning at home is vital in fostering a quality education for students. At Ajyal Al Falah, we firmly believe in the significance of assigning regular homework. This practice provides students with the invaluable opportunity to reinforce and practice the skills and concepts learned in class within the comfort of their own homes. Moreover, it contributes to building their confidence. It encourages independence in their learning journey, skills that will serve them well during their school years and future lives.

We perceive homework as serving multiple essential purposes:

**Cultivating the home-school partnership:** Homework encourages collaboration between educators and families, creating a supportive learning environment.

**Reinforcing and consolidating skills and understanding:** Regular assignments help solidify knowledge and ensure students fully grasp the material covered in class.

**Utilizing learning resources at home:** Homework allows students to explore and engage with the diverse resources available in their home environments to enhance their learning.

**Fostering organisation and self-discipline:** Completing assignments requires students to manage their time effectively and develop self-discipline, essential for academic success.

**Preparing for the demands of secondary education:** Regular homework helps students be better equipped to meet the challenges they will face as they progress in their education.

**Extending learning beyond the classroom:** Homework allows students to delve deeper into subjects and explore topics that interest them.

At Ajyal Al Falah, homework is assigned daily, and students and parents are informed through the class newsletter when it is due. Students must dedicate at least the recommended homework time to tasks, assessments, and activities.





## Student Leadership

At Ajyal Al Falah School, we firmly believe that every student possesses the potential to become a leader. To nurture this potential, we provide many opportunities tailored to help students cultivate their leadership skills across all aspects of our programs. Our vision is for each student to embrace a leadership role in some capacity during their journey with us.

To facilitate this development, we offer a range of engaging opportunities, including:

### In-Class Leadership Responsibilities:

All students will be able to take on roles that foster leadership within the classroom, encouraging collaboration, initiative, and responsibility among peers.

### Student Council for Grades 9-12:

Students in these grades can join the Student Council to engage in decision-making processes, represent their fellow students, and work on initiatives that enhance the school community.

### Student Ambassadors for Grades 5-8:

Selected students can serve as Student Ambassadors, acting as role models and representatives of their peers, promoting school values and spirit.

### Invitations to Working Groups and Committees:

We encourage our students to participate in specialized working groups and committees, allowing them to voice their opinions, solve real issues, and contribute to school policies and events.

### Cultural and Performing Arts Leadership:

Students interested in the arts will find avenues to lead in cultural and performing arts initiatives, showcasing their talents while inspiring their classmates and enriching our school's cultural landscape.

Through these varied initiatives, we aim to empower students and equip them with essential leadership skills that will serve them well beyond their years at our school.

## Educational Visits

Visits and outings are vital in enhancing the extended curriculum, offering children enriching experiences beyond the classroom walls. Throughout the school year, all students can embark on adventures to various places of interest, both within the local community and further afield, broadening their horizons and learning.

Contributions from parents and carers are instrumental in supporting these valuable excursions, particularly in covering the significant travel expenses associated with them. The school takes safety seriously and conducts thorough risk assessments before each outing, ensuring that all necessary precautions are in place to protect the children in its care.

Additionally, the school is committed to inclusivity and ensures special arrangements are made for children with medical or other specific needs. This way, every child can fully participate and enjoy the benefits of these enriching visits, making memories and gaining experiences that support their development and growth.

## Extra-Curricular Activities

Although Ajyal Al Falah is rooted in academic excellence, we firmly believe that a high-quality extracurricular programme enhances the learning experience beyond the curriculum and is essential to school life.

A comprehensive programme of enrichment opportunities is offered to all our pupils, aimed at developing key personal skills, aptitudes, and specific interests and talents. They provide opportunities for pupils to try new things and are an excellent medium to foster good relationships between staff, students, and parents. They develop children's social skills by providing a forum for interaction between children of different ages. Our staff provide various out-of-school activities such as football, athletics, robotics, French, German, Chinese, and arts and crafts clubs. The extra-curricular activities offered change every term so that all pupils are catered for.

Pick up: All students must be met by their parents or guardians at the allocated collection point.





## Inclusion Needs

Ajyal Al Falah is a fully inclusive educational institution dedicated to addressing the diverse needs of all students through a differentiated curriculum. This curriculum adapts teaching methodologies, questioning techniques, instructional materials, and tasks to suit learners' capabilities. Support is generally provided in the classroom, with occasional withdrawal for small groups or individualized instruction as deemed appropriate.

Some students may possess additional needs requiring enhanced support to facilitate their achievement of full potential. Such needs may stem from learning difficulties, exceptional abilities, physical disabilities, or emotional and behavioral challenges.

Ongoing assessments, both formal and informal, are conducted throughout the academic year. Teachers are encouraged to communicate any concerns regarding individual student progress to the parents and the Inclusion Needs Coordinator. Subsequently, tailored strategies are implemented to accommodate the child's needs through carefully structured programs delivered in small groups or individually. These interventions are subject to regular review and revision to ensure optimal support.

When a child does not demonstrate progress despite the provided interventions, the school will collaborate with parents to seek guidance and further evaluation from relevant external agencies, including Speech and Language Therapy, Pupil Behavior Support, Educational Psychology, and Social Services. Parental consent will be obtained before the initiation of any external assessments.

An Individual Education Plan (IEP) is developed in consultation with appropriate partners, including the parents, class teacher, student support services, and Students (where appropriate), with goals to support students' achievement.



## Library

The library supports the primary school community's information and recreational reading needs at Ajyal Al Falah. Students are encouraged to read outside the classroom for enjoyment and to enhance their knowledge. Parents are asked to help their children be responsible borrowers by encouraging them to keep books in a set place and return them on time. Any book not returned to the library within seven days becomes overdue.

### Library Charges

The library does not issue overdue fines but reserves the right to charge a replacement and processing fee for any long overdue items. An item is deemed long overdue if it has not been returned within a month of issue. At the end of the school year, students must return all library materials or pay for lost materials to receive their progress report.

### Scheduled Library Visits

Grades 1—6 students visit the library once a week. During these times, the Class Teacher and the Librarian collaborate to create and present media literacy skills.



## **Ajyal International School – Al Falah**

**Address: New Al Falah City**

Personal tours are available on request. Come and meet our team and learn about our innovative approach to learning.

To book an appointment, contact [registrar@ajyalfalah.sch.ae](mailto:registrar@ajyalfalah.sch.ae) or contact 022034500.

Circulars 2024-25 Link: <https://www.ajyalfalah.sch.ae/circulars-ay-2024-2025>

ADEK Policies 2024-25 Link: <https://www.ajyalfalah.sch.ae/adekpolicy>